

Guide Guide Guide

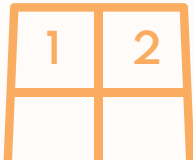
Freshman's
Freshman's
Freshman's

2021
Are you ready?
Are you ready?
Are you ready?
Are you ready?

Ready? But before you start...

Welcome to the electronic handbook. It is our intention, as Students' Union, to give you as much useful advice as possible to get you off to a good start. Advice that we ourselves would like to hear at the beginning of our journey...

The document is interactive and has numerous links to external sites.



Contents



University structure.....	4	University Geography... ..	19
Student responsibilities.....	8	-Places.....	23
WUT online.....	10	-Libraries.....	25
Social welfare.....	12	Stay up to date.....	26
Dormitories.....	14	Protips.....	28
Student's Union.....	17	Authors.....	30

University

University

University

structure

structure

structure

Rector
His Magnificence



Vice-Rector for
Research

Vice-Rector for
General Affairs

Vice-Rector for
Development

Vice-Rector for
Branch in Plock

Vice-Rector for
Student Affairs

Vice-Rector for
Academic Affairs

University

His Magnificence Rector represents the Warsaw University of Technology countrywide and worldwide. He has the decision-making power on matters concerning our University, its finances and its strategy.

Vice-Rector for General Affairs supervises our University's administration, economy and cooperates with organizations active at our University.

Vice-Rector for Development oversees investment projects and public procurement. He is involved in WUT's budget preparation and implementation.

Vice-Rector for Student Affairs cooperates with representatives of all students' and PhD students' organizations. He is in charge of admission, coordinates the promotion of our University. He also influences our cultural life, social, sport and recreation affairs.

Vice-Rector for Academic Affairs monitors the quality of education. He oversees the Academic Regulations, the Foreign Language Centre and the Physical Education and Sports Centre.

Vice-Rector for Research is in charge of financing research. He oversees academic staff and influences the decisions on staff's ranks.

Vice-Rector for Branch in Plock represents and oversees the branch in Plock and coordinates its development strategy.



Faculty

Dean is a representative of a faculty who makes decisions about its functioning and finances. He takes care of students' well-being and the faculty by working with the **Students' Union Faculty Council** and the **PhD Student Council**. He is also responsible for the **Faculty Council**.

Obviously, the Dean wouldn't be able to take care of everything if not for the support from the **Associate Deans**. The number of them and their responsibilities may vary from faculty to faculty, depending on their needs.

Each faculty needs organizational units which define specific academic area at the faculty. Those are as follows: **Divisions, Chairs, Institutes**.

The administration is responsible for all formal or financial matters.

Student's office, which you'll visit more than once, is mainly in charge of admissions, student IDs, and scholarships.

- Associate Dean for **General Affairs**
- Associate Dean for **Research**
- Associate Dean for **Academic Affairs**
- Associate Dean for **Student Affairs**



For more information, visit here:
<https://www.bip.pw.edu.pl>

Student

Student

Student responsibilities

responsibilities

responsibilities

dura lex sed
dura lex sed
dura lex sed



dura lex sed
dura lex sed
dura lex sed

Regulations

In case of disputes, each student has to know their rights to know how to behave in accordance with the regulations of studying at the Warsaw University of Technology.

Where to find them?

"Academic Regulations" is a document which will often be helpful while studying! Each student has the right to be instructed about their rights and obligations. This is done by your Students' Union Faculty Council (WRS) at the beginning of your studies to explain the basic rules, allowing you to understand the regulations better.

You can also find interpretations of the most important rules on a dedicated Facebook event, "Rulers of the paragraphs". We invite you all to take part in it!

Any questions?

In case of any doubts regarding the rules, contact your Students' Union Faculty Council or Faculty's Ombudsman for Student's Rights. They will be happy to help you and explain everything, even the most complicated paragraphs.

Remember that the lecturers must follow the Academic Regulations!

WUT

WUT

WUT

online

online

online

Student email

As a WUT's student, you receive access to Office 365. To generate your password, you have to log in to **USOS** - "Student's Section" tab > "Office 365"> "password reset". Your email address format is `firstname.lastname.stud@pw.edu.pl`. You'll need access to your email to take part in the online learning (e.g. MS Teams). This will also be the email address where you will receive all of the important information about your studies, so you must check it often.

Formal Communication

Remember, when writing to professors, always address them with respect and keep in mind a few essential rules:

- If the subject is concerning your whole group, choose **ONE** person to be your representative and write one email as the group.
- **DON'T** use slang, abbreviations, or emoticons
- **DON'T** use Mrs. or Ms.
- be formal: Dear Dr Smith; Sincerely, Your Name
- be concise

online
online
online



with my homies
with my homies
with my homies

Social

Social

Social welfare

welfare

welfare

Psychological Assistance



As a WUT's student, you can receive free **Psychological Assistance**.

Assistance in solving traumatic and crisis situations.

Consultation and providing information on other possibilities of getting specialist assistance.

Psychoeducation.



Supporting, motivating and therapeutic conversations.

Providing psychological support including various forms of psychological activities focusing on human development.

In order to book your visit call +48 22 658 19 36 or send mail to pw.psycholog@centermed.pl

Dormitories

Dormitories

Dormitories

Dormitories

Dormitories

Dormitories

5200

This is the capacity of the 9
Warsaw dormitories.

680

and that's how many places
there will be in the Płock
"Wczesniak" Student House.



More info:

www.dormitory.sspw.pl or www.akademiki.pw.edu.pl/

Is it worth living in a dormitory?

Of course! Student dormitories are cheap, classy, and well-located dwelling-place. Aside of getting to university quickly, it is a perfect place to meet new people and making unforgettable memories. It is not a problem to live with friends You already know - just fill in your preferences in the application form.

How do I get a place?

It is very easy. All You have to do is to **apply between 13 and 31 July** in the specially designed system. After that student-formed Accomodation Committee will try to meet all Your accomodation preferences into the future. All the other information You need to apply are on the pages listed below. See You in the dormitory!

More info:

www.dormitory.sspw.pl or <https://akademiki.pw.edu.pl/>

home sweet home
home sweet home
home sweet home



home sweet home
home sweet home
home sweet home

Students' Union
Students' Union
Students' Union
Students' Union
Students' Union

that's us!
that's us!
that's us!



SAMORZĄD
STUDENTÓW
POLITECHNIKI
WARSZAWSKIEJ

Student's Union = all the students

let it sink in

Per the Act on Higher Education, all students are members of WUT's Students' Union (SSPW).

Members of SSPW agendas represent students in faculty and university bodies. By gaining the right to vote and by co-deciding in matters important for the student community, they take care of:

- social and living matters (scholarships and allowances),
- pursuit for the highest level of education,
- scientific development of students,
- supporting international educational programs.

Check our website: www.sspw.pl

that's us!
that's us!
that's us!

University

University

University

Geography

Geography

Geography

Central Campus

WUT's premises are divided into two Campuses.

Central Campus - faculties around the Main Building and Politechnika Metro Station.

1. Main Building
2. Pl. Politechniki - Politechnika Square
3. Pole Mokotowskie Park
4. Riviera Dormitory
5. Mikrus Dormitory
6. „Syrenka” Stadium
7. „Stodoła” Club

For a more specific map: <https://www.pw.edu.pl/mapa/>



Southern Campus

Southern Campus - faculties near Narbutta Street

1. Old Technological Building (Library)
2. New Technological Building
Faculty of Automotive and
Construction Machinery Engineering
3. Faculty of Mechatronics
4. Faculty of Production Engineering,
Faculty of Management
5. Żaczek Dormitory
6. Faculty of Materials Science
and Engineering

For a more specific map:
<https://www.pw.edu.pl/mapa/>



WUT's Branch in Płock

Our University also has a branch located in Płock.

So remember- "See you at WUT!" can have different meanings.

1. Main Building
2. Sports Hall
3. "Wcześniak" Dormitory
4. Laboratory of Civil Engineering
5. Mechanics Building

For a more specific map:
<https://www.pw.edu.pl/mapa/>

let's rock 'n' roll
let's rock 'n' roll
let's rock 'n' roll



let's rock 'n' roll
let's rock 'n' roll
let's rock 'n' roll

Clubs

WUT is more than just Faculties. We have our own clubs.

**Student Club
„Stodoła”**

Stefana Batorego 10

**Student Club
„Riviera Remont”**

Waryńskiego 12a

are the places where you can get some drinks, spend time with your friends and enjoy a concert.

Koliba Studencka

Even after running away from the hustle and bustle of the city to Bieszczady Mountains, you won't be able to escape WUT. You can find Koliba deep in the woods, in the middle of nowhere, waiting with a special discount for students with active ID card.

More info:

https://www.ca.pw.edu.pl/koliba_en

Bieszczady welcome to
Bieszczady welcome to
Bieszczady welcome to



Libraries

The Main Library
of the Warsaw University
of Technology

plac Politechniki 1

Library of
Southern Campus

Narbutta 88

Centre for Innovation
and Technology Transfer
Management of Warsaw
University of Technology
(CZiITT PW)

Rektorska 4

Warsaw Public Library
Central Library of
Masovian Voivodeship

Koszykowa 26/28

National Library of Poland

aleja Niepodległości 213

Dormitories' libraries:

- „Akademik” Dormitory
- „Zaczek” Dormitory
- „Babilon” Dormitory



Faculties also have
their own libraries!

<https://bg.pw.edu.pl/index.php/en/>

date
date
Stay up to date
date
date

Protips
Protips
Protips
Protips
Protips

Protips...

- Get to know people (it is especially worth having friends in the WRS and seniors)
- Attend the first classes and lectures to know the requirements for passing each course
- Do not underestimate the Autumn examination session!
- Maintain good relations with the Student's Office. You will be dealing with a lot of official matters there.
- Find a work mode for you. Studying requires a lot of self-reliance.
- Don't worry if you fail a course. It's hard to graduate without repeating any!
- Keep an eye on your ECTS count so you know how many you can lose. It's worth knowing which classes you can let go of a little bit.
- Do not forget about the academic degrees of the lecturers.
- Keep in mind that lecturers are also humans, and sometimes they also can lose their temper.
- Find out if there are any materials you can obtain from seniors.
- Keep a calendar; it will help!
- Follow your Students' Union Faculty Council's (WRS) website and be up to date with the world of WUT!
- Always try to take early exam dates if your professor gives you such an opportunity. Having the chance to pass the exam in advance is always a nice thing!
- Read the regulations! They contain the most critical information, and knowing them can help ensure that your rights are not being violated.
- Remember that being a student is not only about studying! Take part in activities of your WRS, scientific societies or other student's organizations.

u can do this
u can do this
u can do this

[Everyone liked that.]

u can do this
u can do this
u can do this



SAMORZĄD
STUDENTÓW
POLITECHNIKI
WARSZAWSKIEJ

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